

Department of Value Added Tax

Form DVAT 16

(See Rule 28 and 29 of the Dadra & Nagar Haveli Value Added Tax Rules, 2005)

Dadra & Nagar Haveli Value Added Tax Return

R1 Tax Period	From		/		/		To		/		/	
		mm		dd		yy		mm		dd		yy

R2.1 Registration No/ TIN																				
R2.2 Full Name of Dealer																				
R2.3 Address																				
R2.2 Full Name of Dealer																				
R2.4 Entitlement Certificate No. and Date of Completion of Exemption																				

R3 Description of top 3 items you deal in (In order of volume of sales for the tax period. 1-highest volume to 3-lowest volume)	1	
	2	
	3	

R4 Turnover	Turnover (Rs.)	Output tax (Rs.)
R4.1 Goods taxable at 1%		
R4.2 Goods taxable at 4%		
R4.3 Goods taxable at 12.5%		
R4.4 Goods taxable at 20%		
R4.5 Works contract taxable at 12.5%		
R4.6 Exempt sales (Item in 1 st Schedule)		
R4.7 Goods Manufactured, Processed and assembled by eligible unit		
R4.8 Output Tax before adjustments Sub Total (A)		
R4.9 Adjustments to output tax (Complete Schedule I and enter Total S1.2 here) (B)		
R4.9 Total Output Tax (A+B)		

R10 Inter-state trade and exports and imports	Inter-state Sales / Exports										Inter-state Purchases / Imports									
R10.1 Stock Transfer outside Dadra & Nagar Haveli																				
R10.2 Against C Forms																				
R10.3 Against D Form																				
R10.4 Against H Forms																				
R10.5 Against any other Forms																				
R10.6 Capital goods																				
R10.7 Exports to / Imports from outside India																				
R10.8 Total																				

R11 Verification

I/We _____ hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom.

Signature of Authorised Signatory _____

Full Name (*first name, middle, surname*) _____

Designation _____

Place

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Date								
	Day	Month	Year					

Instructions for filling Return Form

- Please complete all the fields in the form.
- Insert N/A in any fields not applicable to you.
- Return has to be filed within **28 days** from the end of the tax period.
- Each page of the return form has to be signed by the authorised signatory.
- For reporting adjustments, please use the following convention:
 - Any amount that decreases the output tax or tax credits should be entered as a negative amount with a negative sign (-) before it.
 - Any amount that increases the output tax or tax credit should be entered as a positive amount.

Schedule I

(To be attached with the return where adjustments in Output Tax or Tax Credits are made)

S1.1 Adjustments to Output Tax

Nature of Adjustment	Increase in Output Tax (A)	Decrease in Output Tax (B)
Sale cancelled [Section 8(1) (a)]		
Nature of sale changed [Section 8(1) (b)]		
Change in agreed consideration [Section 8(1) (c)]		
Goods sold returned [Section 8(1)(d)]		
Bad debts written off [Section 8(1) (e) and Rule 7A]		
Bad debts recovered [Rule 7A(3)]		
Tax payable on goods held on the date of cancellation of registration (Section 23)		
Other adjustments , if any (specify)		
Total		

S1.2 Total net increase / (decrease) in Output Tax	(A-B)	
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