

Department of Value Added Tax

Form DVAT 37

(See Rule 46 of the Dadra & Nagar Haveli Value Added Tax Rules, 2005)

Reference No << Reference Number >>

<< Date >>

To

_____ (Name of the dealer)

_____ (Address of the dealer)

_____ (Registration Number of the dealer)

Notice for Audit of Business Affairs

Whereas I am satisfied that an audit of your business affairs as a dealer is required to be undertaken for the period _____ to _____.

You are hereby directed to attend at _____ (place) on _____ (date and time) and produce/ cause to be produced the books of accounts and all evidence on which you rely in support of returns filed by you (including tax invoices, if any) and in addition produce or cause to be produced the following documents:

1.

2.

3.

Please take note that in the event of your failure to comply with this notice; the audit of the business affairs for the instant period would be made to the best of my judgment, without any further notice.

(Signature)

(Designation)

(Place)

(Date)

Department of Value Added Tax

Note: Please quote your Registration No. while communicating with the Dadra & Nagar Haveli VAT Department in this matter or in any other matter whatsoever.